

ACTION TAKEN REPORT
62th MEETING OF IQAC HELD ON 11/5/2020

AGENDA	ACTION TAKEN
Agenda 62.1: Confirmation of minutes of previous meeting RESOLUTION: Minutes of previous meeting were confirmed.	Minutes Confirmed
Agenda 62.2: Online training of ICT Tools RESOLUTION: In order to compete in a global competitive environment, especially during COVID-19 period, highly skilled and educated workforce with aptitude and skill is inevitable for every educational institute. Therefore, it was decided to conduct online workshop on ICT tools during first week of April.	Online workshop on ICT tools as recommended by UGC and MHRD was conducted to enhance skills during first week of April.
Agenda 62.3: Review of Curriculum RESOLUTION: It was decided to take review of curriculum with respect to completion as university norms and to maintain continuity of interest of students. HODs shall submit written report to Principal. Format shall be shared by coordinator, IQAC	Time to time review of curriculum was taken and report was submitted to Principal.
Agenda 62.4: Admission process May, 2020 RESOLUTION: The coronavirus pandemic has thrown a wrench into a lot of routines, and the college admissions process is no exception. Therefore, it was decided to prepare guidelines for online admission during Covid pandemic. Website shall be updated as per need.	Guidelines were prepared and implemented.
Agenda 62.5: Sub-office policy May 2020 RESOLUTION: It was decided to set up sub-offices at Ropar, Chamkaur Sahib and Machhiwara to ease process of admission for students during Covid period. Needful shall be done by Principal.	Sub-offices were established.
Agenda 62.6: To improve services of Library during Covid-19 RESOLUTION: It was resolved that Librarian shall conduct online awareness programme to promote reading habits during pandemic.	Online programmes were conducted and report was uploaded on Moodle.
Agenda 62.7: Mission Fateh started RESOLUTION: It was resolved to start Mission Fateh, which symbolizes the resolve of the people of Punjab to halt the spread of the Corona virus through Discipline, Cooperation	Mission Fateh started and still continues in campus.

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<p>and Compassion. Discipline in observing all Precautions, Cooperation with the State Government by the lockdown restrictions and compassion towards the poor by helping them and giving them aid. It was done to truly reflect our spirit that can overcome all odds to emerge Victorious. It was decided to organize various activities which includes pamphlet distribution in villages, awareness camps, mask and sanitizer distribution,</p>	
<p>Agenda 62.8: International yoga Day celebration RESOLUTION: It was resolved to celebrate International Yoga Day on June 21. The date was assigned for the occasion as it is the longest day when the sun is out at its most compared to every other day of the year. It shall be performed in auditorium as well as online session for students shall be conducted to achieve mental and physical fitness.</p>	<p>International yoga day was celebrated. Online event was conducted 251 students participated.</p>
<p>Agenda 62.9: International day against drug trafficking and illicit 30 June, 2020 RESOLUTION: The theme for the 2020 International Day Against Drug Abuse and Illicit Trafficking is "Better Knowledge for Better Care". It emphasizes the need to improve the understanding of the drug problem and its impact on health, governance and security. It was decided to organise Various competition in every department.</p>	<p>Online event successfully completed where all departments presented their events.</p>
<p>Agenda 62.10: Prospectus Releasing ceremony RESOLUTION: It was resolved to dedicate prospectus releasing ceremony to Corona warriors.</p>	<p>The Principal of the College Dr. Satwant Kaur Shahi welcomed the members of Managing committee and briefed them about the prospectus. The President of the College S. Sangat Singh Longia, Manager S. Sukhwinder Singh Whiskey, Secretary S. Jagwinder Singh Pammi Congratulated the Principal of the College on this occasion. Dr. Kirpal Singh, S. Davinder Singh Jattana, S. Gurinder Singh, S. Gurmail Singh, S. Sumukh Singh, Dr. Baljit Singh, Dr. Mamta Arora & shared their views.</p>
<p>Agenda 62.11: One-week Development programme faculty</p>	<p>One week National FDP was conducted by inviting resource persons from</p>

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RESOLUTION: It was resolved to conduct one-week National level FDP on Fostering Global Competencies among Faculty during Covid-19 from 6-10 July by inviting eminent speakers. Dr.Mamta Arora shall do needful.	various national institutions as approx. 300 faculty members from all over India attended this FDP.
Agenda 62.12: Quality of Curriculum delivery RESOLUTION: It was decided to take feedback from all teachers to check quality of curriculum delivery during covid-19.	Feedback was taken at department level through online mode.
Agenda 62.13: Examination during Covid-19 RESOLUTION: Keeping in mind covid-19 situation, it was decided that Mid semester examination shall be taken at departmental level.	Examination was conducted through online mode and report submitted to Principal.
Agenda 62.14: Kargil Divas celebration RESOLUTION: It was resolved to pay tribute to martyrs of Kargil.	Kargil Victory day was celebrated at keeping in view the social distance, Principal Dr.Satwant Kaur Shahi while remembering the martyrs of Kargil addressed the staff. Students participated in the National Level quiz competition conducted by the Central Government. About 100 students participated and received certificates.
Agenda 62.15: KudratSambhal Divas RESOLUTION; It was decided to celebrate KudratSambhal divas by implanting trees in adopted villages.	KudratSambhalDivas was celebrated.

Chairperson, IQAC

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